

Facilities Manager

Level: 4

Typical Duration: 18 months

Possible Job Role: Facilities Manager;
Operations Manager; Estates Manager

Course Overview

Facilities Managers work in the private, public or third sector and all sizes of organisation. They are responsible for the safe, secure and comfortable day-to-day working environment for properties, assets (e.g. equipment) and services that must be fully compliant with health and safety and other legislation. They are accountable for the management of the delivery of all facilities management services within their local area of responsibility e.g. for one or more contracts; specific services e.g. cleaning, maintenance or fleet services. They will ensure that levels of performance delivered exceed customer expectations within budget for the properties, assets and services. They may be employed in-house by an facilities management company or this function might be outsourced and they may provide FM services in any industry sector.

Qualification Achieved

On completion of this apprenticeship, you will hold a level 4 apprenticeship in Facilities Manager.

Additional qualifications achieved include:

- Level 4 Diploma Institute of Workplace and Facilities Management
- Level 2 Functional Skills Maths
- Level 2 Functional Skills English

Progression

The role may act as a gateway to further career and training opportunities, including, but not limited to:

- Level 5 Operations/Departmental Manager Apprenticeship
- Facilities Director
- Estate Director

Learning & Assessment

Apprentices will be assigned a dedicated tutor. The tutor will visit monthly in the workplace, as well as being on hand to support throughout the duration of the apprenticeship programme. The frequency of these sessions maybe more, depending on the needs of the apprentice.

End Point Assessment

Each Apprentice must undergo an independent end-point assessment to determine the outcome of their apprenticeship. The assessments will assess the knowledge, skills and behaviours gained during their programme.

The methods in which this apprenticeship are assessed are:

- Work Based Project
- Presentation to Panel

Entry Requirements

Whilst any entry requirements will be a matter for individual employers, typically, an apprentice might be expected to have already achieved 'A' levels or equivalent, an existing relevant L3 qualification or relevant experience.

Hire an Apprentice

We can work with you to source a suitable applicant for your organisation or you can up-skill your existing employees.

If the employee is under 19 and your business has fewer than 50 employees, there will be no cost for the training. If they are over 19 and/or your business has over 50 employees then you will contribute 5% towards the cost of the training. For any businesses paying into the levy, all training costs will be covered.

Recruitment

With our Talent Match recruitment service, Talent Bank, we will advertise your vacancy, screen applicants and pre-interview potential prospects in order to ensure you only interview the most appropriate candidates for your vacancy – all free of charge.

E-Portfolio

We offer a dedicated virtual learning platform which allows learners to keep on track of their course. In addition to this, it allows our tutors and employers to keep up-to-date with the progression of learners.

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